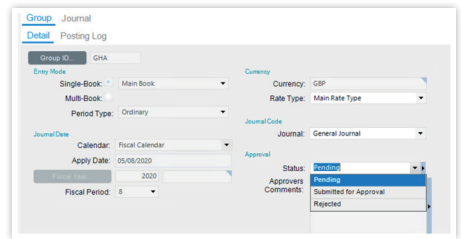


GHA Journal Approval

Many companies are required by their auditor to ensure their systems have the capability to restrict the approval of Manual Journal entries. To accommodate this easily in Epicor ERP GHA has developed a simple plug in, that requires a different user to approve any created Journal. Using the standard Epicor menu security the company can control access to this.



The 'Actions' Approve Journal has been removed from the Journal Entry page, and users need to submit Journals for approval using a combo box.

Once a Journal has been created and submitted only a different user can approve or reject it, all done via a dashboard.

Approve	Reject	Group	Approvers Comments	Approve Date	Approve User ID	Status	Groups	Status Date	Created By	In Use By	Is Error	Message	Submitted By
<input type="checkbox"/>	<input type="checkbox"/>	GHA		05/08/2020	M	M		05/08/2020 11:50	AJ/W	AJ/W	<input type="checkbox"/>		AJ/W

Entered By	Description	Apply Date	Currency	Fiscal Year	Period	Journal	Comments	Journal	Fiscal Year Suffix	Fiscal Calendar ID	Book ID	Status
AJ/W	GHA TEST	05/08/2020	GBP	2020	8	11	GHA TEST	GJ		FISCAL	MAIN	M

Journal	Line	Description	Date	Period	Group	Amount	Comments	GL Account	Status
11	1	GHA TEST	05/08/2020	8	GHA	250.000		12000406	M
11	2	GHA TEST	05/08/2020	8	GHA	-250.000		13100506	M

The Journal Group, Header and Details are available to be viewed, allowing the journal to be approved or rejected, comments can be entered if required. Approved Journals are posted to the GL, rejected Journals can be viewed along with the comments via a dashboard. These can then be modified and resubmitted if required.